



340 1st Avenue East, Dyersville, Iowa 52040 • Phone: 563-875-7724 • Fax: 563-875-8238
www.cityofdyersville.com

RESERVATION FORM | SIGNATURE PAGE

Date Event is requested: _____

Event Start Time: _____ End Time: _____
(Front doors of building will be unlocked for guests during this time)

Door Code: _____ (4 digits to use at front door)

The Social Center will open no earlier than 7:00 a.m. and will close no later than 10 p.m. Following the event, one hour or up to 11:00 p.m., the renter will be allowed time to gather their personal items/equipment and clean-up. All participants and equipment must be out of the facility by 11:00 p.m.

Type of Room(s) for the event: (Circle Room(s) requested) Room A | Room B | Dining Room

Name(s) as to appear on account: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone #: _____ Cell Phone #: _____

Email Address: _____

By your signature below, you agree that you understand the Dyersville Social Center Use and Policy Agreement and agree to abide by its terms in particular:

- no decorations, banners or signs can be taped, pinned or affixed to the walls, ceiling or windows
- candles are not allowed
- remove all garbage from rooms and place in dumpster located on east side of building
- all liquids should be poured down the drain and not placed in garbage
- leave facility and parking lot in a clean and orderly fashion

The Use and Rental Policy Agreement is available for review at www.cityofdyersville.com244/Use-Rental-Policy

Date: _____

Renter Signature

City Official Signature

OFFICE USE ONLY

Date: ____/____/____ Rental: _____ Deposit: _____ Total: _____

Cash/Check #: _____ Staff Initial: _____ Deposit Refund: _____ Receipt #: _____