

## **PUBLIC WORKS CREWMEMBER**

### **Job Description**

General Statement of Duties: Public works crewmember provides the labor to operate and maintain streets, water, sewer and parks/playground for the city of Dyersville.

Description of Work: Public works crewmember performs a wide variety of manual, skilled, and semi-skilled tasks at various locations throughout the City of Dyersville. A public works crewmember is responsible for the repair and maintenance of City's buildings, vehicles, machinery, equipment, water distribution system, sanitary sewer collection system, flood and storm water control systems, streets, parks and playgrounds, and other grounds and facilities of the city of Dyersville.

#### Specific Duties and Responsibilities:

- Maintain, repair, replace, and improve streets, alleys, and roadways: Plow snow, salt streets, and remove snow and ice from streets and sidewalks. Grade alleys, fill pot-holes, and repair bad sections in streets. Operate street sweeper. Paint curbs, center lines, and parking lines. Replace street, traffic and general information signs. Repair and/or install guardrail.
- Maintain, repair, replace, and improve the water distribution system. Detect, excavation, and repair broken and leaking water mains, valves, and fire hydrants. Locate water mains. Inspect water tap-on devices. Flush fire hydrants, exercise shut-off valves, and turns off water service for non-payment. Install, replace, and repair water meters and outside meter readers. Read water meters. Assists the operation of municipal wells and drinking water treatment systems.
- Maintain, repair, replace, and improve the sanitary sewer collection system. Detect, excavate, and repair broken and leaking sewer mains and pumps. Locate sewer mains. Inspection tap-on devices. Jet and clean sewer mains. Maintain and repair manholes. Assist in sewer treatment plant operation and maintenance.
- Maintenance and repair city vehicles, machinery, and equipment. Change oil, tires, batteries and other maintenance items. Fuel and wash vehicles and equipment. Replace minor engine and equipment parts.
- Maintain, repair, replace, and improve storm sewer and flood control systems. Clean and repair storm sewer intakes and mains. Maintain and repair flood gate equipment and machinery. Install and operate emergency flood pumps.
- Maintain, repair, replace, and improve city buildings, structures, and facilities. Repair

roofs, walls, foundations, and doors and windows. Concrete repair of stairs and sidewalks. Shovel sidewalks, clean rain gutters, and other general custodian work. Replace light bulbs, light fixtures, plumbing and toilet fixtures.

- Maintain, repair, replace, and improve parks and playgrounds: Trim trees, mow grass, chip brush, remove trees, spray weeds, pick-up trash, dump trash cans, repair playground equipment and facilities.
- Any other duties so assigned.

Knowledge, Skills, & Abilities: Knowledge of materials, equipment, tools and techniques of building, street, water, sewer, and parks/grounds maintenance and construction. Agile truck and heavy equipment operating skills, i.e. dump truck, backhoe, tractor, and various implements and attachments. Ability to lift and carry large, bulky objects up to 100 lbs. Ability to work long hours in extreme cold and heat. Ability to follow oral and written instructions. Ability to work independently with little supervisory or as part of multi-person crew. Ability to safely operate all vehicles, equipment, and machinery.

Education, Experience, and Training: The public works crewmember position requires a minimum of a High School diploma or equivalent and a minimum of three years work experience in general construction, truck driving and/or heavy equipment operations.

Hours, Location and Compensation: Position is full-time. The Public Works Director will set the working hours. Compensation will be based on education and work experience.

**The City of Dyersville is an AA/EOE employer.**